

A Little Something Sweet

2018 Cake Stand, Platters, Table Cloth & Glass Ware Rental Contract – Return Pickup

Event Date: _____ Deposit Amount: _____

Name of Person Renting Dishware : _____

Event Type: _____

Event Location: _____

Contact Phone Number: _____

All non-disposable items are property of A Little Something Sweet. **The deposit will be returned in full following the physical check of the items borrowed to ensure they are clean and undamaged (free from scratches, chips or marks that were not there upon delivery).** If any of the items are damaged, broken, or not returned, a portion, if not all, of the deposit will be forfeited to replace the item(s). A list of overall cost of each item is available on request.

- There is an additional pickup and cleaning fee (if applicable) required if we are returning to pickup the items. This amount will be included in the overall cost of your event.
- We require that all pickup times are scheduled, just as a delivery would be.
- If for some reason, we are unable to pickup items at designated time, due to issues with the venue or incorrect time given for required pickup time – a portion will be removed from your deposit to cover an additional return trip (if possible), or time waiting (if your event has not ended at pickup time) _____ **Initial**
- **There will be a \$50 cleaning fee if the items are returned dirty (this will be already built into overall costs if pickup is occurring immediately following event)** _____ **Initial**
- If we are scheduling a pickup – we will take care of all pack up, if items are getting picked up immediately following event. If we are picking up after your event, unless otherwise noted, it is expected that the items are returned clean.
- We will provide bus tubs to place all of the items in - it is not recommended once the items are in the tubs that you stack the tubs on top of each other – this is how a majority of the items get damaged or scratched.
- We will provide plastic and bubble wrap style liners inside of the bus tubs – these are for use between the platters and plates when you are packing up the items to protect them during transport. Please only use the heavy plastic ones on any plates that are dirty – and clean them prior to using them on the cleaned plates to ensure you get your full deposit back.
- You can also use the wooden crates *if applicable* to place the items in upon return - it is advised to not place items that are dirty in the bins as they are not washable from the inside without damaging the wood and leaving watermarks
- The raw wood stands and platters are considered delicate - it is recommended that you use caution and care when packing these items up to ensure that the bark edging isn't damaged upon transport.

Person designated responsible to be at venue and collect deposit return: _____

Phone number _____ Party Ending Time: _____

Time deadline that all items must be picked up by _____

Scheduled Return Pickup Date & Time _____

Please Sign & Date that you understand and agree to all items above

*****Portion Below To be filled out by A Little Something Sweet Staff the day of your event*****

Items borrowed: *** We will leave a copy of this form inside of the bus tubs left behind with a quantity amount filled in for each item borrow as well as an overall item count to help you when you are packing up all the items at the end of your event.

Glass/Plastic Platters & Plates _____ (does not include cake stands)

Cake Stands and Pedestals _____ (any of the platters and stands that are fully attached to the base supports)

Glass & Metal Supports & Risers _____ (any of the items we use for height under the platters and cake stands – these are not attached to the actual serving dish)

Wooden Crates, Boxes and Risers _____ Raw Wood Platters and Cake Stands _____

Bus Tub (black bins) _____

Misc. Items - _____

*******TOTAL NUMBER OF ITEMS** _____ ***** (includes the bus tubs)

To arrange for return please contact:

Elizabeth Zwicker Owner/ Pastry Chef (949)395-2615 info@alittlesomethingsweetsdesserts.com 19 Deerfield Place, Trabuco Canyon, CA 92679